



03 5338 8544
admin@widdison.com.au
11 Dana Street
Ballarat, VIC 3350
www.widdison.com.au
ABN 83 612 793 558

FORM 1 Building Act 1993 Regulation 24 Building Regulations 2018

APPLICATION FOR A BUILDING PERMIT

To: Aaron Widdison
11 Dana Street
Ballarat Vic 3350

From:

Owner*/Agent of owner*: _____

ACN/ARBN: _____

Postal address: _____

_____ Postcode: _____

Email: _____

Address for serving or giving of documents: _____

_____ Postcode: _____

Indicate if the applicant is a lessee or licensee of
Crown land to which this application applies *f*

Contact person: _____ Telephone: _____

Lessee responsible

Indicate if a lessee of the building, of which parts
are leased by different persons, is responsible for
alterations to a part of the building leased by
that lessee *f*

Ownership Details (if applicant is agent of owner)

Name of Owner(s): _____

*ACN/ARBN: _____

Postal address: _____

_____ Postcode: _____

Contact person: _____ Telephone: _____

Email: _____

Property details:

Number: _____ Street/road: _____ City/suburb/town: _____ Postcode: _____

Lot/s: _____ LP/PS: _____ Volume: _____ Folio: _____

Crown allotment: _____ Section: _____ Parish: _____ County: _____

Municipal district: _____ Allotment area: _____ m²

Land owned by the Crown or a public authority *✓*

Builder: (if known)

Name: _____ Telephone: _____

Postal address: _____
_____ Postcode: _____

Building practitioners and/or architect

(a) to be engaged in the building work

Name: _____ Category/Class: _____ Registration No. _____

Name: _____ Category/Class: _____ Registration No. _____

If a registered domestic builder carrying out domestic building work attach details of the required insurance.

(b) who were engaged to prepare documents forming part of the application for this permit

Name: _____ Category/Class: _____ Registration No. _____

Name: _____ Category/Class: _____ Registration No. _____

Nature of building work

- | | | | |
|--------------------------------------|-----------------------------------|---------------------------------------|-----------------------------------|
| Construction of a new building | <input type="checkbox"/> <i>✓</i> | Alterations to an existing building | <input type="checkbox"/> <i>✓</i> |
| Demolition of a building | <input type="checkbox"/> <i>✓</i> | Removal of a building | <input type="checkbox"/> <i>✓</i> |
| Extension to an existing building | <input type="checkbox"/> <i>✓</i> | Change of use on an existing building | <input type="checkbox"/> <i>✓</i> |
| Re-erection of a building | <input type="checkbox"/> <i>✓</i> | Construction of swimming pool or spa | <input type="checkbox"/> <i>✓</i> |
| Construction of swimming pool or spa | <input type="checkbox"/> <i>✓</i> | Other | <input type="checkbox"/> <i>✓</i> |

Proposed use of building: _____

***Owner-builder: (if applicable)**

I intend to carry out the work as an owner-builder. [Yes/No]

Cost of building work:

Is there a contract for the building work?

[Yes/No]

If yes, state the contract price

\$: _____

If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation

\$: _____

Stage of building work:

If application is to permit a stage of the work — : _____

Extent of stage: _____

Cost of work for this stage: _____ \$: _____

Signature: _____

Signature of applicant: _____

Date: _____

* *Delete if inapplicable*

† *Tick if applicable*

Date.....

Application Checklist: New Dwelling

	Information required	Copies
	Application Form - Signed and completed to the best of your knowledge, Indicate the intended use and class of building.	1
	Recent - Certificate of Title & Plan of Subdivision & Covenants , - Refer to www.landata.vic.gov.au for further information	1
	Current Planning permit & stamped plans - Issued by the local council, or written documentation indicating that town planning is not required	1
	Copies of Site plan including- <ul style="list-style-type: none"> • Location of proposed works • Measurements of proposed works, width & height • Setbacks for side and rear boundaries, distance to existing buildings • Location of existing stormwater and proposed stormwater • Location of NORTH • Location and dimensions of car parking spaces for the purpose of Reg 413 • Location and dimensions & area of private open spaces for the purpose of Reg 421 • Levels of the allotment, floor levels of the building, street drainage channel and stormwater drain 	1
	Elevation/Floor Plans/Sections , sizes & location of structural members, to a scale of no less than 1:100	1
	Water board stamp - Site plan stamped & approved by the local water authority (Central highlands Water, 7 Learmouth Rd Wendouree)	1
	Permit to Install/alter Septic Tank - If required, by health surveyor.	1
	Specifications - Describing materials and methods to be used in the construction	1
	Engineers computations - (slab design, lintel designs, steel columns & beams) if required	1
	Certificate of compliance - Form 1507, for engineering	1
	Builders insurance - For work over \$16,000 and if the work is being undertaken by a registered builder	
	Owner builders certificate of consent - If the work is over \$16,000 and the work is being carried out by an owner builder. Refer to www.vba.vic.gov.au	
	BAL Report - Refer to www.land.vic.gov.au for property report & BAL information. Bushfire attack level to comply with part 3.7.4 of the NCC & AS 3959-2009	
	6 Star Energy Efficiency Report - With attached stamped and approved plans	1
	Soil Report - Undertaken by a qualified engineer, or a geotechnical engineer	1
	Council Property information - Regarding flooding, termites area, bushfire area, subject to snowfalls, & designated land of works	1
	Protection works notice Form 3 - If building close to a boundary	1
	Letter of appointment: In accordance with section 78 of the Building ACT	

Legend: R= Received W= Waiting N/A= Not Applicable ?= Undecided