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**FORM 1 Building Act 1993 Regulation 24 Building Regulations 2018**

**APPLICATION FOR A BUILDING PERMIT**

**To:** Aaron Widdison  
11 Dana Street  
Ballarat Vic 3350

**From:**

Owner\*/Agent of owner\*: \_\_\_\_\_

ACN/ARBN: \_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Address for serving or giving of documents: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Indicate if the applicant is a lessee or licensee of  
Crown land to which this application applies  *f*

Contact person: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Lessee responsible**

Indicate if a lessee of the building, of which parts  
are leased by different persons, is responsible for  
alterations to a part of the building leased by  
that lessee  *f*

**Ownership Details** (if applicant is agent of owner)

Name of Owner(s): \_\_\_\_\_

\*ACN/ARBN: \_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Contact person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**Property details:**

Number: \_\_\_\_\_ Street/road: \_\_\_\_\_ City/suburb/town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Lot/s: \_\_\_\_\_ LP/PS: \_\_\_\_\_ Volume: \_\_\_\_\_ Folio: \_\_\_\_\_

Crown allotment: \_\_\_\_\_ Section: \_\_\_\_\_ Parish: \_\_\_\_\_ County: \_\_\_\_\_

Municipal district: \_\_\_\_\_ Allotment area: \_\_\_\_\_ m<sup>2</sup>

Land owned by the Crown or a public authority  *✓*

**Builder: (if known)**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

**Building practitioners and/or architect**

(a) to be engaged in the building work

Name: \_\_\_\_\_ Category/Class: \_\_\_\_\_ Registration No. \_\_\_\_\_

Name: \_\_\_\_\_ Category/Class: \_\_\_\_\_ Registration No. \_\_\_\_\_

*If a registered domestic builder carrying out domestic building work attach details of the required insurance.*

(b) who were engaged to prepare documents forming part of the application for this permit

Name: \_\_\_\_\_ Category/Class: \_\_\_\_\_ Registration No. \_\_\_\_\_

Name: \_\_\_\_\_ Category/Class: \_\_\_\_\_ Registration No. \_\_\_\_\_

**Nature of building work**

- |                                      |                                   |                                      |                                   |
|--------------------------------------|-----------------------------------|--------------------------------------|-----------------------------------|
| Construction of a new building       | <input type="checkbox"/> <i>✓</i> | Alterations to an existing           |                                   |
| Demolition of a building             | <input type="checkbox"/> <i>✓</i> | building                             | <input type="checkbox"/> <i>✓</i> |
| Extension to an existing building    | <input type="checkbox"/> <i>✓</i> | Removal of a building                | <input type="checkbox"/> <i>✓</i> |
| Re-erection of a building            | <input type="checkbox"/> <i>✓</i> | Change of use on an existing         |                                   |
|                                      |                                   | building                             | <input type="checkbox"/> <i>✓</i> |
| Construction of swimming pool or spa | <input type="checkbox"/> <i>✓</i> | Construction of swimming pool or spa | <input type="checkbox"/> <i>✓</i> |
| Other                                | <input type="checkbox"/> <i>✓</i> |                                      |                                   |

Proposed use of building: \_\_\_\_\_

**\*Owner-builder: (if applicable)**

I intend to carry out the work as an owner-builder. [Yes/No]

**Cost of building work:**

Is there a contract for the building work?

[Yes/No]

If yes, state the contract price

\$\_: \_\_\_\_\_

If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation

\$\_: \_\_\_\_\_

**Stage of building work:**

If application is to permit a stage of the work — : \_\_\_\_\_

Extent of stage: \_\_\_\_\_

Cost of work for this stage: \_\_\_\_\_ \$: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

\* *Delete if inapplicable*

† *Tick if applicable*

Date.....

**Application Checklist: Demolition**

	<b>Information required</b>	<b>Copies</b>
	<b>Application Form</b> - Signed and completed to the best of your knowledge	<b>1</b>
	<b>Certificate of Title &amp; Plan of Subdivision &amp; Covenants</b> - Refer to <a href="http://www.landata.vic.gov.au">www.landata.vic.gov.au</a> for certificate of title	<b>1</b>
	<b>Consent for demolition</b> – Section 29A from relevant Council/Shire, if required	
	<b>Copies of Site Plan indicating-</b> <ul style="list-style-type: none"> <li>● Building in relation to boundaries of the allotment &amp; adjoining buildings</li> <li>● Other buildings on the allotment</li> <li>● Streets, footpaths &amp; crossings adjoining the allotment</li> <li>● An outline &amp; description of the building or part of the building to be demolished or removed</li> </ul>	<b>1</b>
	<b>Engineers Computations</b> - If part of the building is to be demolished or removed, show that the remainder of the building will comply with the ACT a& regulations	<b>1</b>
	<b>Certificate of Compliance</b> - Form 126	<b>1</b>
	<b>Information showing</b> – The position of hoardings, allotment boundaries, barricades & temporary crossings, protective awnings and outriggers	<b>1</b>
	<b>Written description</b> – Of the demolition or removal of the structure, regarding process, equipment & safety precautions being undertaken to protect the adjoining allotments the occupants & the public	<b>1</b>
	<b>Insurance policy &amp; public liability insurance</b>	<b>1</b>
	<b>Protection works notice</b> – Forms 3 & 4 may be required if any part of a building is located close to boundaries	<b>1</b>
	<b>Regulation 604</b> – Report & consent of the relevant council may be required for the erection of any hoarding over street alignment	<b>1</b>
	<b>Letter of appointment:</b> In accordance with section 78 of the Building ACT	<b>1</b>

Legend: **R**= Received    **W**= Waiting    **N/A**= Not Applicable    **?**= Undecided