

**Letter of Appointment  
Owner to Building Surveyor**

I/We \_\_\_\_\_  
(owner/s name)

of \_\_\_\_\_  
(owner/s address)

**HEREBY APPOINT:**

***Aaron Widdison (BS-L41302) of Widdison Building Permits (ABN 83 612 793 558)  
11 Dana Street, Ballarat VIC 3350  
03 5338 8544***

**To act as the Relevant Building Surveyor, to carry out the function of *Section 76* of the  
*Building Act 1993*,  
Building Regulations 2018  
for the proposed building work as detailed below and on the building permit  
application form.**

**I make this appointment in my capacity as the owner of the subject property.**

Subject Property \_\_\_\_\_

Proposed works: \_\_\_\_\_

**As the owner of the subject property, I hereby acknowledge that I am fully informed of  
the role of the Relevant Building Surveyor, and that I have not appointed another  
Building Surveyor for these works.**

Owner/s Signature \_\_\_\_\_

Print Name/s \_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_